

Robinson, Yvette J.

From: Kane, Kara
Sent: Friday, April 23, 1999 10:46 AM
To: Yvette.J.Robinson@pmusa.com
Subject: manual, etc.

Hey. Hope the meeting went well. As you can see, I have a hole where the reporting procedures should be. I need to know where the redemption forms need to be sent. Do they need to make copies? What is the procedure with the name gen survey cards? Do we have a consumer incentive item for name gen? - if so I need to add that on to Steves order.

We can figure out our topline when you return, I simply want to include what the GMM's will be responsible for in the manual.

Let me know - thanks!